

# ***Theatre Record Ltd***

## **Gift Aid declaration**

I wish to make a donation to *Theatre Record Ltd* and enclose a cheque for  
£

Signed:

Please post this completed form to:  
Theatre Record Ltd, PO Box 445 Chichester, West Sussex PO19 3ZH  
*Theatre Record Ltd* is a Registered Charity (number 1141555)

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### Your details

Title:

First Name:

Surname:

Address:

Postcode:

### **Declaration (tick as appropriate):**

I confirm that I am a UK tax payer and that all donations, that qualify for Gift Aid, should be treated as a Gift Aid donation.

I confirm that I am not a UK tax payer.

Date:  /  /

I understand that I must have paid Income Tax and/or Capital Gains Tax that is equal to the tax that the charity reclaims during a tax year, currently 25p for each £1 given. If your circumstances change and you no longer pay enough Income Tax or Capital Gains Tax to cover the amount claimed by the charity, you can cancel the declaration at any time by notifying the charity. Please notify the charity if you change your name or address. If you are a higher rate tax payer you can claim personal tax relief via your Self Assessment Tax return.